



<https://bwchotels.com/job/laundry-manager/>

## Laundry Manager

**Date posted**

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### Description

- Developing and putting into operation the current system and technical advancement in the field of Laundry operations.
- Ensuring the washing of linen and uniform as per standard.
- Maintenance and upkeep of all laundry equipment.
- Co-ordinating with the Engineering Department about their routine maintenance of the equipment.
- Preparing Annual Laundry Budget.
- Develop new methods for increasing laundry efficiency.
- Coordinate with the maintenance team for outstanding repairs of machinery.
- Training and coordination with supporting Departments.
- Record and monitor laundry cost.
- Make reports and recommendations when required.
- Oversee the laundry equipment preventive maintenance program.
- Approve distribution of linen to guestrooms and food and beverage department areas.
- Approve the Laundry staff duty roster.
- To ensure the uniform room inspects all uniforms daily for replacement and damage.
- Provide other duties and services as assigned by the Executive housekeeper.

### Qualifications

Minimum of high school or equivalent educational degree required with minimum two years laundry management experience in hotel industry.